

## Permission to Obtain and Release Client Information/Records

Client Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

I hereby authorize DeLand Receiving Home 824 Kentucky Avenue Sheboygan, WI 53081

\_\_\_\_\_ [insert name, agency, health care provider, name, address and telephone] to release, exchange my child's information/records for the purpose listed below to:

\_\_\_\_\_ [insert name/title ]

\_\_\_\_\_ [insert name of agency]

\_\_\_\_\_ [insert address and telephone]

### Description:

The information to be disclosed consists of (dates and types of records):

\_\_\_\_\_ Medical and/or related health records

\_\_\_\_\_ Psychological, social work reports

\_\_\_\_\_ School cumulative and /or behavioral records

\_\_\_\_\_ Others (Specify) \_\_\_\_\_

### Purpose:

This information will be used for the following purpose(s):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### Authorization:

This authorization is valid for one calendar year. It will expire on \_\_\_\_\_ [insert date]. I understand that I may revoke this authorization at any time by submitting written notice of the withdrawal of my consent and that the written revocation must be given to the agency/organization I authorized to release information.

\_\_\_\_\_  
Parent(s)/Guardian(s) Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature\*

\_\_\_\_\_  
Date

\*If a minor student is authorized to consent to health care without parental consent under federal or state law, only the student shall sign this authorization form. In Wisconsin, a competent minor, depending on age, can consent to alcohol and drug abuse treatment, testing for HIV/AIDS, and family planning services.

Photocopy valid as original

Copies: Parent(s)/Guardian(s) or student\*

Physician or other health care provider releasing the protected health information/records

Health Records Form – 12/03

School official requesting/receiving the protected health information/records

CJW